

**BOROUGH OF MIDDLESEX  
REGULAR MEETING MINUTES  
MARCH 8, 2016**

**MAYOR'S STATEMENT:** Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of the Annual Meeting Notice of January 2, 2015 and was forwarded to the Star Ledger, Courier News and Home News, and posted at Borough Hall.

**SALUTE TO THE FLAG**

**ROLL CALL**

Mayor	Ron DiMura
Council President	Sean Kaplan (Absent – work)
	Stephen Greco
	Patrick Corley
	John Madden
	Bob Schueler
	Jack Mikolajczyk

Attorney:	Aravind Aithal
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The Mayor opened the meeting recognizing the Middlesex High Students sitting in the audience. These students will be participating in Middlesex Youth Elk's Week shadowing the Mayor and Council at our Regular Meeting of March 22, 2016.

**PRESENTATIONS**

Mayor DiMura recognized the following Borough employees on their retirement and on behalf of the Council and the residents expressed his sincere thanks and gratitude for the many years of dedicated service along with their commitment to Middlesex Borough and our residents wishing them all good health, happiness and continued success in their retirement

- (1) Sergeant Jeffery Bevan retired from the Middlesex Police Department with 27 years of service
- (2) Cindy Chomen retired as Administrative Assistant with the Middlesex Police Department with 41 years of service; and
- (3) Charlie Sebastian retired from the Department of Public Works with 35 years of service.

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**APPOINTMENTS**

The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #53-16**

**WHEREAS**, Patrolman Thomas Carroll has successfully completed all phases of the promotional testing procedures; and

**WHEREAS**, Chief Matthew Geist has recommended that Patrolman Thomas Carroll be promoted to the rank of Sergeant.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex, New Jersey, that Patrolman Thomas Carroll be promoted to the rank of Sergeant effective March 9, 2016 at an annual salary of \$112,280.00.

Councilman Mikolajczyk made a motion for approval seconded by Councilman Madden and carried by the following roll call vote: Ayes: Corley, Greco, Madden, Mikolajczyk and Schueler. No: None. Abstain: None.

Mayor DiMura administered the Oath of Office to Sgt. Carroll. Chief Geist congratulated Sgt. Carroll, his wife, Adriane, and the entire family for a well-deserved promotion. He also thanked the M&C for their continued support of the Police Department and throughout the promotional process and that he is looking forward to a really good 2016

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Mayor DiMura appointed Jim Benson, Jim Delaney, John Fuhrmann, Mark Porcelli, Jim Gustafson, Alexander Petrone & Richard Gianchiglia to the Economic Development Committee.

Mayor DiMura appointed Dan Parente, Matt Adams, Frank Ryan, Betty Platten and Mike Jones to the Fields & Parks Committee.

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**PROCLAMATIONS**

The Borough Clerk proclaimed March, 2016 as American Red Cross Month

***PROCLAMATION***

In Middlesex Borough, we have a long history of helping our neighbors in need. American Red Cross Month is a special time to recognize and thank our Everyday Heroes – those selfless Red Cross volunteers and donors who give of their time and resources to help community members.

Those heroes help families find shelter after a home fire. They give blood to help trauma victims and cancer patients. They deliver comfort items to military members in the hospital. They use their lifesaving skills to save someone from a heart attack, drowning, or choking. They enable children around the globe to be vaccinated from measles and rubella.

The American Red Cross depends on local heroes to deliver help and hope during a disaster. We applaud our heroes here in Middlesex Borough who give of themselves to assist their neighbors when they need a helping hand.

Across the country and around the world, the American Red Cross responds to disasters big and small. In fact, every eight minutes the organization responds to a community disaster, providing shelter, food, emotional support and other necessities to those affected. It collects 40 percent of the nation's blood supply; provides 24-hour support to military members, veterans and their families; teaches millions lifesaving skills, such as lifeguarding and CPR; and through its Restoring Family Links program, connects family members separated by crisis, conflict, or migration.

We dedicate the month of March to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. Our community depends on the American Red Cross, which relies on donations of time, money and blood to fulfill its humanitarian mission.

**NOW, THEREFORE, I MAYOR RON DIMURA**, Mayor of Middlesex Borough, by virtue of the authority vested in me by the Constitution and laws of Middlesex and State of New Jersey, do hereby proclaim March, 2016 as American Red Cross Month. I encourage all Americans to support this organization and its noble humanitarian mission.

**IN WITNESS WHEREOF**, I now hereby set my hand and the Seal of the Borough of Middlesex on this 8th day of March, 2016.

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The Borough Clerk proclaimed March, 2016 as Youth Art Month

## ***PROCLAMATION***

### **YOUTH ART MONTH – 2016**

**WHEREAS**, art education contributes powerful educational benefits to all elementary, middle, and secondary students including the following:

- Art education develops students' creative problem-solving and critical thinking abilities.
- Art education teaches sensitivity to beauty, order, and other expressive qualities;
- Art education gives students a deeper understanding of multi-cultural values and beliefs;
- Art education reinforces and brings to life what students learn in other subjects; and
- Art education interrelates student learning in art production, art history, art criticism, and aesthetics.

**WHEREAS**, our national leaders have acknowledged the necessity of including arts experiences in all students' education,

**THEREFORE, BE IT RESOLVED** that support be given to art teachers as they attempt to strengthen art education in their schools and communities.

**NOW, THEREFORE**, it is proclaimed that March be observed as YOUTH ART MONTH, and all citizens are urged to take interest in and give full support to quality school art programs for children and youth.

**NOW, THEREFORE**, I Ronald J. DiMura, Mayor of the Borough of Middlesex, County of Middlesex and State of New Jersey do hereby proclaim March, 2016 as YOUTH ART MONTH.

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**PUBLIC HEARING-NONE**

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**NEW BUSINESS**

The Borough Clerk read Ordinance No. 1887-16 by title for introduction.

**ORDINANCE NO. 1887-16**

**BOROUGH OF MIDDLESEX  
COUNTY OF MIDDLESEX, NEW JERSEY**

**CALENDAR YEAR 2016  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the two succeeding years; and,

**WHEREAS**, the Mayor and Borough Council of the Borough of Middlesex, in the County of Middlesex, New Jersey, finds it advisable and necessary to increase its CY 2016 budget by up to 3.5 % over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Mayor and Borough Council hereby determines that a 3.5 % increase in the budget for said year, amounting to \$424,951.73 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary.

**WHEREAS**, the Mayor and Borough Council hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to the final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Mayor and Borough Council of the Borough of Middlesex, in the County of Middlesex, New Jersey, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2016 budget year, the final appropriations of the Borough of Middlesex shall, in accordance with this ordinance and N.J.S.A. 40 A: 4-45.14, be increased by 3.5 %, amounting to \$424,951.73 and that the CY 2016 municipal budget for the Borough of Middlesex be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years: and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Councilman Mikolajczyk made a motion for introduction seconded by Councilman Madden and carried by the following roll call vote: Ayes: Greco, Corley, Madden, Mikolajczyk and Schueler. No: None. Abstain: None.

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #54-16**

**BOROUGH OF MIDDLESEX  
MIDDLESEX COUNTY, NEW JERSEY  
BUDGET INTRODUCTION**

Municipal Budget of the Borough of Middlesex, County of Middlesex for the Year 2016.

**BE IT RESOLVED**, that the following statement of revenues and appropriations shall constitute the Municipal Budget for the year 2016;

**BE IT FURTHER RESOLVED** that said Budget be published in the Courier News, New Jersey in the issue of March 29, 2016.

The governing body of the Borough of Middlesex does hereby approve the following as the Budget for the year 2016:

General Appropriations:	
Appropriations Within "CAPS"	\$12,689,999.00
Municipal Purposes	
Appropriations Excluded from "CAPS"	5,084,852.75
Municipal Purposes	
Reserve for Uncollected Taxes – Based on	
Estimated 98+ Percent of Taxes Collections	<u>875,000.00</u>
Total General Appropriations	18,649,851.75
Less: Anticipated Revenues Other Than Current	
Property Taxes	<u>6,311,505.34</u>
Difference: Amount to be Raised by Taxes	
For Support of Municipal Budget:	
a) Local Tax for Municipal Purposes Including	
Reserve for Uncollected Taxes	<u>\$11,869,410.80</u>
b) Municipal Library Tax	<u>\$ 468,935.61</u>
<u>Swimming Pool Utility Operating Fund</u>	
Total Swimming Pool Revenues	<u>\$ 513,744.10</u>
Total Swimming Appropriations	<u>\$ 513,744.10</u>

Notice is hereby given that the Budget and Tax Resolution was approved by the Mayor and Borough Council of the Borough of Middlesex, County of Middlesex, on March 8, 2016.

A hearing on the Budget and Tax Resolution will be held at the Municipal Building on April 12, 2016 at 7:00 o'clock P.M. at which time and place objections to said Budget and Tax Resolution for the year 2016 may be presented by taxpayers or other interested persons.

Councilman Greco made a motion for introduction seconded by Councilman Mikolajczyk and carried by the following roll call vote: Ayes: Greco, Corley, Madden, Schueler and Mikolajczyk. No: None. Abstain: None.

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### ADOPTION OF MINUTES

Councilman Madden made a motion to approve the February 23, 2016 Regular Meeting Minutes seconded by Councilman Greco and carried by the following roll call vote: Ayes: Greco, Corley, Madden, Schueler and Mikolajczyk. Nos: None. Abstain: None.

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### REPORTS – STANDING COMMITTEES:

#### 1. Finance/Taxation/Real Estate/Construction Official/Insurance

- A. Councilman Schueler stated that the budget was introduced this evening with a \$48.39 increase for the average homeowner, and we are introducing it, but still have

the opportunity for additional cuts. Councilman Schueler thanked his committee, which included Council President Kaplan and Councilman Greco, the council, the department heads, and all that worked on the budget. Mayor DiMura stated that the budget process started this year \$550,000 in the hole because of the increased debt service. The Mayor thanked the CFO, the Treasurer, and all that contributed for a job that was well done. The Mayor indicated that there will be a 2.15% tax increase, which will enable the borough to hire more police, put a resource officer at the high school in September, restructure the DPW to make it more efficient, and complete road and stream cleaning projects.

- B. Councilman Schueler moved the approval of the February, 2016 Treasurer's Report seconded by Councilman Greco and carried by a unanimous vote of Council.

## 2. Recreation/Recreation Fields/Water & Light

- A. Councilman Madden reported that the Swim Pool Commission received a written agreement from the contractors to extend the Phase I and Phase II completion of the swim pool project until May 1, 2016.
- B. Councilman Madden also reported that the Little League opening day is scheduled for April 2 at 12 noon. All are welcome to attend.

## 3. Fire/OEM/Board of Health/Rescue Squad/Flood - Councilman Kaplan was absent

## 4. Public Works/Parks/Sanitation/Recycling

- A. Councilman Corley reported on the following for the DPW:

- 1) The DPW is continuing to do cleaning of storm basin tops throughout the Borough and so far they have cleaned approx. 500 + basin tops.
- 2) They been aggressively patching potholes with our new Hot Box, filling approximately 100 potholes.
- 3) The DPW painted the vault room and OEM room in the Borough Hall basement, outside block walls, with a waterproofing paint, saving a substantial amount of money as compared to the contractor's quotes.
- 4) The DPW also worked on replacing numerous ceiling tiles in the Recreation Center and Borough Hall and is working with the Violation Office and Police Dept. to help set up a new metal detector scanner at Borough Hall for court nights.
- 5) They have started to do some street sweeping of main roads and roads which were affected by the heavy rains leaving behind a lot of debris in road way and gutter area.

6) Starting on March 16, 2016 they will once again be starting our Branch pick up program, it will be the third (3rd) Wednesday of every month until the end of October, Branches " MUST " be tied and bundled in sections no longer than 4 ft. Once again, this pick up is "ONLY" done on the third (3rd) Wednesday of the month .

7) The DPW will once again be starting our leaf bag/grass bag pick up this month. They will be picked up on Wednesdays, and they ask that you please have them out by Tuesday night. They should be no heavier than 50 lbs. Remember, if you can lift them we can lift them. Also, bags are always accepted at the Recycle Center and go in the yard waste bin.

8) As a reminder, Residents that wish to bring their bulk items to the Recycle Yard "MUST " have a Bulk coupon to use the Bulk bin, and is marked as such in front of the bin. This year the coupons are green in color and they came in 2015 in your estimated tax bill. New coupons will come out this summer around July or August.

5. Police/Legal/Code Enforcement/Construction/Municipal Court

A. Councilman Mikolajczyk reported that the Court Office and Construction Office is working on the flow chart for their office. Also, he will be meeting with Mayor DiMura regarding outstanding issue regarding the Court with regard to real estate and figure out what they have in mind.

6. Administration/Department of Senior Services/Legislation/Licensing

A. Councilman Greco reported that they have vetted out many vendors to work on our social media function at the borough. The Committee will be meeting this weekend with 4 companies and after that meeting will bring the Administrative Committee recommendations back to Council to discuss further at the April 12, 2016 Regular Meeting.

B. Councilman Greco mentioned that the Middlesex High School Students are attending the meeting tonight in the audience for "Elks Youth Week" and will be shadowing the council at the March 22, 2016 Regular Meeting.

C. Councilman Greco also mentioned that the High School will be presenting the "Little Mermaid" on March 17, 18 and 19. Come out and support our students.

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## REPORTS

### Mayor

1. Mayor DiMura requested that the Council please get your Agenda Items to the Borough Clerk by the Wednesday before the Regular Meeting, as it is important to have these items listed on the Agenda.



2. Capital Budget - Mayor DiMura requested that the Council please review the capital budget, address any questions to either him or the Treasurer, as it will be discussed at the March 22, 2016 Regular Meeting.
3. Administrator Meeting – Interviewing for a Borough Administrator will be held in a Special Executive Session Meeting on Saturday, March 12, 2016 at 9 AM.
4. Sewer Meeting – A Special Meeting dealing with the sewer issue will be held on Tuesday, March 29, 2016 at 7 PM.

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The Borough Clerk read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

**Consent Agenda 2016(E)**

**WHEREAS**, the Mayor and Council of the Borough of Middlesex has reviewed the Consent Agenda consisting of various proposed resolutions; and

**WHEREAS**, the Mayor and Council of the Borough of Middlesex wish to remove Resolution #60-16, Resolution #65-16 and #66-16 from this Consent Agenda.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that the following resolutions on the Consent Agenda are hereby approved and adopted.

Resolution #55-16 – Resolution #59-16  
Resolution #61-16 – Resolution #64-16  
Resolution #67-16

Councilman Greco made a motion for approval seconded by Councilman Madden and carried by the following roll call vote: Ayes: Greco, Corley, Madden, Schueler and Mikolajczyk. No: None. Abstain: None.

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #55-16**

The following applications for Towing Licenses for the year 2016 have been approved by the Police Department and met all borough requirements, and the Borough Clerk is hereby authorized to issue the license in consideration of the fees which have been paid.

1. Hart's Auto Body
2. Lincoln Auto Body
3. Tierno's Automotive Inc.

4. M&W Towing Service
5. Mike's Towing

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #56-16**

**WHEREAS**, Parker Engine & Hose Co. No. 4 has requested to hold fund raising within the borough of Middlesex by conducting two coin tosses within the borough at the intersections of Route 28 and South Lincoln Avenue; and

**WHEREAS**, Parker Engine & Hose Co. No. 4 would like to conduct these coin tosses, one in the Spring and one in the Fall on March 26, October 22 and October 29 (with one being a rain date in case of inclement weather); and

**WHEREAS**, Parker Engine & Hose Co. No. 4 has met all of the criteria required in Middlesex Borough Ordinance No. 1747-09, with the exception of the approval of the New Jersey Department of Transportation.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Middlesex that:

1. The Governing Body hereby approves Parker Engine & Hose Co. No. 4 conduct coin tosses on 2 occasions (weather permitting) on either March 26, 2016, October 22, 2016 or October 29, 2016 at the above locations, pending receipt of approval from the New Jersey Department of Transportation.
2. This resolution shall take effect immediately.

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #57-16**

The Governing Body approves the renewal of the Lease Agreement between the Rescue Squad and the Borough of Middlesex effective September 1, 2016 – August 31, 2021 and authorizes the Mayor and Borough Clerk to execute same.

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #58-16**

The governing body accepts the retirement of Cynthia A. Chomen as Administrative Assistant of the Middlesex Police Department effective March 1, 2016.

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #59-16**

The governing body hereby authorizes the refund of Towing License Fees in the amount of \$175.00 for the following companies, as they have not met the requirements set forth in Chapter 387 of the Borough Code in order to receive a towing license:

Somerset Hills Towing	JVD Towing
79-81 Chimney Rock Road	1226 New Market Avenue
Bridgewater, NJ	South Plainfield, NJ

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #61-16**

The Tax Collector is hereby authorized to refund Sanitary Sewer Use Charges on block 314, Lot 31, 657 Lincoln Blvd. The property owner supplied documentation that the usage did not exceed the thresholds. The appeal committee reviewed the documentation and is recommending a full refund in the amount of \$1,706.52.

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #62-16**

BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex, New Jersey that the disbursing officers be and are hereby authorized to refund escrow monies to close the following escrow accounts.

BLOCK/LOT	NAME	AMOUNT	ACCOUNT #
136/4.01	Robert Hickson 319 Ashland Rd	\$ 721.40	680040441

including interest to date of refund.

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #63-16**

The Tax Collector is hereby authorized to issue a check in the amount of \$24,407.60 to redeem tax sale certificate #2015-1849 and tax sale premium in the amount of \$35,000, Block 290, Lot 25, 209 Wood Avenue. The check is to be made payable to:

US Bank c/f Tower DBW V 2015-1  
50 South 16<sup>th</sup> Street – Suite 2050  
Philadelphia, PA 19102

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #64-16**

The Tax Collector is hereby authorized to issue a check in the amount of \$1,174.85 to redeem tax sale certificate #2014-1832 and a check in the amount of \$2,100 for a tax sale premium, Block 264, Lot 8/C001, 200 Runyon Avenue, check is to be made payable to:

TWR as CST for Ebury Fund 1NJ  
P O Box 37695  
Baltimore, MD 21297

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #67-16**

**WHEREAS**, the State of New Jersey, Division of Local Government Services, requires an annual resolution by Municipalities, that raise school taxes on a school year basis, and have a deferred portion of that levy at the beginning and end of a calendar year, and

**WHEREAS**, in a Municipality whose deferred school taxes increase from year to year, that Municipality is to set forth the reasons and facts for the increases; and

**WHEREAS**, the Deferred School Taxes, for the Borough of Middlesex Board of Education has increased from January 1, 2015 to December 31, 2015 by \$242,912.00

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Middlesex, County of Middlesex and State of New Jersey, that the reasons for this increase is the levy for

the school year July 1, 2015 to June 30, 2016 has increased by \$424,201.00 from the previous school year levy, and

**BE IT FURTHER RESOLVED** that the increase in the deferred school tax amount from January 1, 2016 to December 31, 2016 is beneficial to the financial position of the Borough for 2016; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Director of the Division of Local Government Services, the Borough's Chief Financial Officer and the Borough Auditor

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #60-16**

The governing body hereby approves the change of the Borough's communications carrier from Broadview to Spectrotel.

Councilman Greco made a motion for approval seconded by Councilman Madden and carried by the following roll call vote: Ayes: Greco, Corley, Madden, Schueler and Mikolajczyk. No: None. Abstain: None.

Mayor DiMura commended Ryan Zittel for saving the Borough \$1,100 per month with our new communication carrier.

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #65-16**

**WHEREAS**, an emergent condition has arisen with respect to providing temporary appropriations sufficient to cover commitments made during the period of January 1, 2016 to the date of adoption of the annual budget and no adequate provision has been made in the 2016 temporary appropriations to cover such commitments, and N.J.S.A. 40A: 4-20 provides for the creation of an emergency temporary appropriation for the purpose of covering such commitments; and

**WHEREAS**, the total emergency temporary resolutions adopted in the year 2016 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$13,318,585.56 for the Current Fund Budget, \$146,586.52 for the Swimming Pool Utility Budget;

**NOW, THEREFORE, BE IT RESOLVED** (not less than two-thirds of all of the members thereof affirmatively concurring) in accordance with the provisions of N.J.S.A.

<b>Appropriations Current Fund</b>	<b>Account</b>	<b>Salaries &amp; Wages</b>	<b>Other Expenses</b>
<b>General Government</b>			
Administrator	20-1001	\$50,000.00	\$1,000.00
Mayor & Council	20-1101	\$6,000.00	\$5,000.00
Municipal Clerk	20-1231	\$70,000.00	\$2,000.00
Printing & Advertising	20-1202		
Postage	20-1222		\$7,000.00
Elections	20-1242		\$3,000.00
Finance Administration	20-1301	\$40,000.00	\$12,000.00
Computer Services	20-1401	\$40,000.00	\$50,000.00
Revenue Administration	20-1451	\$35,000.00	\$4,000.00
Assessment of Taxes	20-1501	\$7,000.00	\$1,500.00
Legal Services	20-1551		\$45,000.00
Engineering Services	20-1652		\$14,000.00
Environmental Services	20-1752		\$5,000.00
Planning Board	21-1802	\$2,000.00	\$10,000.00
Zoning Board	21-1852	\$2,000.00	\$5,000.00
Code Enforcement	21-1872	\$14,000.00	\$5,000.00
Liability Insurance	23-2102		\$80,000.00
Worker's Comp Insurance	23-2152		
Group Insurance	23-2202		\$1,000,000.00
Temp Disability Insurance	23-2122		\$8,000.00
Longterm Disability Insur	23-2132		\$5,000.00
<b>Public Safety</b>			
Police	25-2401	\$1,500,000.00	\$80,000.00
Juvenile	25-2411	\$950.00	
Emergency Management	25-2521		\$7,000.00
Fire Department	25-2652		\$60,000.00
Fire Hydrants	25-2572		\$95,000.00
Prosecutor	25-2752	\$11,000.00	
<b>Public Works</b>			
Streets & Roads	26-2901	\$200,000.00	\$55,000.00
Shade Tree	26-3001	\$1,100.00	\$8,000.00

Solid Waste	25-3051	\$35,000.00	
Garbage	25-3071	\$400,000.00	\$20,000.00
Building & Grounds	25-3101		\$40,000.00
Rescue Squad Rental	25-3082		\$3,000.00
Sewers	31-4551	\$17,000.00	\$15,000.00
Stormwater Regulations	41-7160		
<b>Health &amp; Human Services</b>			
Board of Health	27-3301	\$1,300.00	\$25,000.00
Animal Control	27-3453		\$15,000.00
<b>Parks &amp; Recreations</b>			
Recreation	28-3701	\$35,000.00	\$7,500.00
Celebration of Public Events	30-4200		\$12,000.00
Parks & Playgrounds	28-3751	\$75,000.00	\$20,000.00
Sr Citizen Bus Transportation	28-3721		\$1,000.00
Sr Nutrition	28-3791	\$5,000.00	
Title III	28-3781	\$14,000.00	
Medical Transportation	28-3761		
Sr Citizen Coordinator	28-3731	\$25,000.00	\$2,000.00
<b>Utility Expenses</b>			
Electricity	31-4302		\$80,000.00
Street Lighting	31-4352		\$78,000.00
Telephone	31-4402		\$30,000.00
Water	31-4452		\$15,000.00
Natural Gas	31-4462		\$10,000.00
Fuel Oil (Diesel)	31-4472		\$15,000.00
Gasoline	31-4602		\$13,000.00
<b>Other Operating</b>			
Landfill	32-4652		\$185,000.00
Construction	22-1951	\$65,000.00	
Municipal Court	43-4901	\$55,000.00	\$4,000.00
Library	29-3902		\$200,000.00
Utility Authority	25-3122		\$350,000.00
Piscataway Sewer	25-3112		\$130,000.00
Curbside Recycling	36-4766		\$60,000.00
<b>Statutory Expenses</b>			
Social Security	36-4722		\$130,000.00
DCRP CoMatch	36-4732		\$6,000.00

**State & Federal Grants**

Drug Alliance	41-7032		\$7,000.00
Older American	41-7092		
Body Armor	41-7042		

<b>TOTAL CURRENT FUND</b>		<b>\$2,706,350.00</b>	<b>\$3,041,000.00</b>
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**Swim Pool Utility**

Operating Appropriations	05-7001	\$25,000.00	\$30,000.00
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<b>TOTAL SWIM POOL</b>		<b>\$25,000.00</b>	<b>\$30,000.00</b>
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Councilman Greco made a motion for approval seconded by Councilman Schueler and carried by the following roll call vote: Ayes: Greco, Corley, Madden, Schueler and Mikolajczyk. No: None. Abstain: None.

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #66-16****Resolution Supporting Participation  
In the Sustainable Jersey Municipal Certification Program**

**WHEREAS**, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

**WHEREAS**, the Borough of Middlesex strives to save tax dollars, assure clean land, air and water, improve working and living environments as steps to building a sustainable community that will thrive well into the new century; and

**WHEREAS**, the Borough of Middlesex hereby acknowledges that the residents of the Borough of Middlesex desire a stable, sustainable future for themselves and future generations; and

**WHEREAS**, the Borough of Middlesex wishes to support a model of government which benefits our residents now and far into the future by exploring and adopting sustainable, economically-sound, local government practices; and



**WHEREAS**, by endorsing a sustainable path the Borough of Middlesex is pledging to educate itself and community members further about sustainable activities and to develop initiatives supporting sustainable local government practices; and

**WHEREAS**, as elected representatives of the Borough of Middlesex, we have a significant responsibility to provide leadership which will seek community-based sustainable solutions to strengthen our community:

**NOW THEREFORE BE IT RESOLVED**, that to focus attention and effort within the Borough of Middlesex on matters of sustainability, the Borough of Middlesex Governing Body wishes to pursue local initiatives and actions that will lead to Sustainable Jersey Municipal Certification.

**BE IT FURTHER RESOLVED**, by the Mayor and Council of the Borough of Middlesex that we do hereby authorize the Borough Clerk, Kathleen Anello to serve as the Borough of Middlesex agent for the Sustainable Jersey Municipal Certification process and authorize her to complete the Municipal Registration on behalf of the Borough of Middlesex.

Councilman Schueler made a motion for approval seconded by Councilman Madden and carried by the following roll call vote: Ayes: Greco, Corley, Madden, Schueler and Mikolajczyk. No: None. Abstain: None.

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

#### **Resolution #68-16**

THE DISBURSING OFFICERS BE AND THEY ARE HEREBY AUTHORIZED TO PAY THE ATTACHED CLAIM LIST AS PRESENTED, IF FOUND CORRECT, AND APPROVED BY THE FINANCE COMMITTEE. EXCLUDED VOUCHERS MAY BE PAID UPON BEING FOUND ACCEPTABLE.

Councilman Schueler made a motion for approval seconded by Councilman Madden and carried by the following roll call vote: Ayes: Greco, Corley, Madden, Schueler and Mikolajczyk. No: None. Abstain: None.

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#### **PUBLIC COMMENTS**

Mayor DiMura opened the Public Portion of the meeting for any comments.

George Stafford, Outreach Director, 16 Kitchell Avenue, Wharton, New Jersey attended the meeting on behalf of the New Jersey Highlands Coalition to request that the governing body support the 2004 N.J. Highlands Water Protection and Planning Act. The NJ Highlands Council is considering changes to their master plan which affect communities like Middlesex Borough

that effect the way that they receive water from the Highlands and request that they do not make some of the changes that they propose. There are 100 resolutions that have been adopted, 86 of them by various municipalities, 6 by Freeholder board and the other by regional and municipal regions and Mr. Stafford would like the council to consider also approving this resolution. Mayor DiMura requested that the Clerk put this resolution on the next Agenda for discussion.

Seeing that there was no further public participation, Mayor DiMura closed the public portion of the meeting.

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### **DISCUSSION ON AGENDA WORKSHOP ITEMS**

1. OLMV School Building – Mayor DiMura requested approval from counsel to discuss with Father Pat the possibility of using the former OLMV School as a community center for the Borough. The Mayor discussed that he would like approval to potentially move the Recreation Department and Office of Aging to that location and give the Borough an opportunity to expand the services that are offered to the seniors and children. The Mayor would discuss the possibility of renting this facility. A consensus of council was given to the Mayor to approach Father Pat to discuss the Borough's using the OLMV School Building.
2. Mill and Pave Road Program – Mayor DiMura will forward a list of streets that he received that were recommended by the DPW Supervisor and Borough Engineer that need repaving. Mayor DiMura indicated that there are funds available in the capital budget from last year, and he would like to see this program move forward.

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### **PUBLIC COMMENTS**

Mayor DiMura opened the Public Portion of the meeting for any comments on Agenda Workshop Items. Seeing that there was no public participation, Mayor DiMura closed the public portion of the meeting on the Agenda Workshop Items.

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

#### **Resolution #69-16**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS**, the Governing Body of the Borough of Middlesex has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Governing Body will reconvene.

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Middlesex will go into closed session for the following reason listed below as outlined in N.J.S.A. 10:4-12 and the minutes will be kept, and once the matter involving the confidentiality of the items no longer require confidentiality, the minutes can be made public.

1. Landlord Registration

Councilman Schueler made a motion for approval seconded by Councilman Madden and carried by the following roll call vote: Ayes: Greco, Corley, Madden, Schueler and Mikolajczyk. No: None. Abstain: None.

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Councilman Madden moved to reconvene the Regular Meeting seconded by Councilman Schueler and carried by the following roll call vote.

**ROLL CALL**

Mayor	Ron DiMura
Council President	Sean Kaplan (Absent – work)
	Stephen Greco
	Patrick Corley
	John Madden
	Bob Schueler
	Jack Mikolajczyk

Attorney: Aravind Aithal

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The Borough Clerk read Ordinance No. 1888-16 by title for introduction.

**ORDINANCE NO. 1888-16**

**AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF MIDDLESEX, COUNTY OF MIDDLESEX, NEW JERSEY, CHAPTER 320  
REGISTRATION, LANDLORD**

SECTION ONE. The Code of the Borough of Middlesex, County of Middlesex, State of New Jersey Section 320-1 and 320-4 is hereby amended as follows:

§ 320-1. Registration and inspection application.

- A. A registration and inspection application must be completed for each dwelling unit within the Borough available for rent to tenants. Without infringing upon the requirements of N.J.S.A. 46:8-28, all dwelling units within the Borough available for rent to tenants shall be registered and inspected as provided herein. Every owner shall file with the Zoning

Officer or his/her designee a registration form for each individual unit contained within a dwelling available or offered for rent or currently rented. Every owner of any dwelling unit available for rent to tenants (or currently rented) shall be responsible for registering as provided herein, including any renewals, amendments or updates, without any further notice from the Borough.

- C. Upon the filing of a completed registration form, payment of the prescribed fee, and, if deemed necessary in the judgment of the Zoning Officer or his/her designee, a satisfactory inspection, the owner shall be entitled to offer such unit(s) for rent, or continue to offer such unit(s) for rent commencing on the date of filing a completed registration form, payment of the prescribed fee, and, if deemed necessary, satisfactory inspection, until the following February 1<sup>st</sup>. All rental units must nevertheless be registered and inspected in accordance with this chapter. No rental unit shall thereafter be rented unless the rental unit is registered and inspected in accordance with this chapter. A registration form shall be required for each rental unit. No person shall hereafter occupy any rental unit nor shall the owner permit occupancy of any rental unit which is not registered.

#### § 320-4. Violations and penalties.

- A. In the event that the inspection(s) of a rental unit indicate the need for maintenance and/or repairs, such property shall not thereafter be registered, and the owner of the property, or his agent, shall not lease or rent such property, nor shall any tenant occupy the property, until the necessary maintenance, repairs and corrections have been made so as to bring the property and rental unit into compliance with the applicable code(s), laws, regulations and/or ordinances and the property is thereafter subsequently re-inspected, approved and registered. In the event that such property is occupied when such conditions are discovered, all such corrections shall be made within 30 days; and if not made within that time period, the owner shall be deemed in violation of this chapter, and every day that the violation continues shall constitute a separate and distinct violation, subject to the penalty provisions of §320-4C of this chapter.
- B. A property shall not be considered registered unless all municipal taxes, water and sewer charges and any other municipal assessments are paid on a current basis.

SECTION TWO. All ordinances or parts of ordinances in conflict or inconsistent with any part of this Ordinance are hereby repealed to the extent that they are in such conflict or inconsistent.

SECTION THREE. In the event that any section, part or provision of this Ordinance shall be held to be unenforceable or invalid by any court, such holding shall not affect the validity of this Ordinance as a whole, or any part thereof, other than the part so held unenforceable or invalid.

SECTION FOUR. This Ordinance shall take effect 20 days after passage and publication as provided by law.

Councilman Schueler made a motion for introduction seconded by Councilman Madden and carried by the following roll call vote: Ayes: Greco, Corley, Madden, Schueler and Mikolajczyk. No: None. Abstain: None.

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### **ADJOURNMENT**

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Councilman Schueler made a motion to adjourn the Regular Meeting seconded by Councilman Greco and carried by a unanimous vote of members present.

Respectfully yours,

Kathleen Anello, RMC  
Borough Clerk